

Notice of meeting and agenda

Policy and Sustainability Committee

10.00 am Tuesday, 9th January, 2024

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend or watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

Contacts

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1. Order of Business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

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| 4.1 | Minute of Policy and Sustainability Committee of 24 October 2023 – submitted for approval as a correct record | 7 - 40 |
| 4.2 | Minute of Policy and Sustainability Committee of 15 December 2023 – submitted for approval as a correct record | 41 - 48 |

5. Forward Planning

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| 5.1 | Work Programme | 49 - 54 |
| 5.2 | Rolling Actions Log | 55 - 132 |

6. Business Bulletin

6.1	Business Bulletin	133 - 140
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7. Executive Decisions

7.1	Best Value Review Update – Report by the Executive Director of Corporate Services	141 - 148
7.2	Plant-Based Treaty Action Plan – Report by the Executive Director of Corporate Services (Note: Councillor Burgess has been called for this item)	149 - 170
7.3	Regenerative Futures Fund – Report by the Executive Director of Corporate Services	171 - 178
7.4	Future Relationship with EIJB - Joint report by the Executive Director of Corporate Services and the Chief Officer, Edinburgh Integration Joint Board	179 - 188
7.5	City-wide Carbon Emissions and 2030 Climate Strategy update – Report by the Executive Director of Place	189 - 258
7.6	Night Time Coordinator – Report by the Executive Director of Place (Note: Councillor Staniforth has been called for this item)	259 - 264
7.7	Edinburgh Union Canal Strategy refresh – Report by the Executive Director of Place	265 - 300

8. Routine Decisions

8.1	Corporate Property Strategy Update – Report by the Executive Director of Place	301 - 310
8.2	Advice Shop Service Delivery Update – Report by the Executive Director of Place	311 - 320

8.3	Edinburgh Leisure and the Real Living Wage – Report by the Executive Director of Place	321 - 326
8.4	Internal Audit Open and Overdue Internal Audit Actions – Performance Dashboard as at 31 October 2023 - referral from the Governance Risk and Best Value Committee	327 - 350

9. Policy Reports

9.1	Legal and Assurance - Policy Assurance Statement – Report by the Executive Director of Corporate Services	351 - 360
9.2	Policy Assurance Statement – Customer and Digital Services – Report by the Executive Director of Corporate Services	361 - 366
9.3	Venue and Event Booking Policy – Report by the Executive Director of Place	367 - 384
9.4	Health and Safety Policy Review – Report by the Executive Director of Corporate Services	385 - 406
9.5	Smoke Free Policy – Report by the Executive Director of Corporate Services	407 - 418
9.6	Whistleblowing Policy and Toolkit – Report by the Service Director, Legal & Assurance and Council Monitoring Officer	419 - 450

10. Motions

10.1	If any
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Nick Smith

Service Director, Legal and Assurance

Committee Members

Councillor Cammy Day (Convener), Councillor Danny Aston, Councillor Alan Beal, Councillor Fiona Bennett, Councillor Marco Biagi, Councillor Kate Campbell, Councillor Sanne Dijkstra-Downie, Councillor Phil Doggart, Councillor Kevin Lang, Councillor Lesley Macinnes, Councillor Adam Nols-McVey, Councillor Jane Meagher, Councillor Claire Miller, Councillor Alys Mumford, Councillor Ben Parker, Councillor Mandy Watt and Councillor Iain Whyte

Information about the Policy and Sustainability Committee

The Policy and Sustainability Committee consists of 17 Councillors and is appointed by the City of Edinburgh Council. This meeting of the Policy and Sustainability Committee is being held virtually by Microsoft Teams.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Jamie Macrae, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4264, email jamie.macrae@edinburgh.gov.uk / jacqueline.boyle@edinburgh.gov.uk.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to <https://democracy.edinburgh.gov.uk/>.

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